

Iowa Thespian Chapter Board

October 21, 2018 Minutes



IOWA
THESPIANSSM

AN EDUCATIONAL THEATRE ASSOCIATION AFFILIATE

Location: Mount Vernon High School

Time: Noon - 5:00 PM

Voting Members:

Board Treasurer: Mike Hunter (P)

Board Secretary: Tom Stephens (P)

Oversight and Governance: Elizabeth Hansen (P)

STO Liaison:

Arts Advocacy: Helen Duranleau-Brennan (P)

Communications: Stacie Kintigh (A)

Board Member: Katie Howard (P)

Board Member: Bill Myatt (P)

Board Member: Elizabeth Powers (P)

Student Board:

Chair: Brady Booth (P)

Communications: Melanie Comer (P)

Secretary: Sophia Pike (P)

Junior Thespians: Ava Deitrich (P)

Membership: Anna Myatt (P)

Special Projects: JJ Pierce (P) & Samuel Castaneda (P)

Non-Voting Members:

Chapter Directors: Aaron Dean (P) and Leslie LaCorte (P)

Scholarship Coordinator: Christina Myatt (P)

Individual Event Coordinator/Junior Thespian Committee: Nate Jorgensen (A)

Tech Challenge Coordinator: Kate Baumgartner (A)

Alumni Board Representative: Katie Savely (P)

CALL TO ORDER: 12:05 PM

- I. General Session
 - A. Approval or corrections of previous meeting minutes (Tom)
Hunter moved to approve the minutes and Castaneda seconded; motion passed.
 - B. Financial Report (Mike)
\$757 profit on Leadership Day; full report [here](#)
 - C. Student Report (STO)
Podium scripts is ready to go; STOs are currently working out logistics for Shuttle Landing
 - D. Advocacy Report (Helen)
Iowa's new fine arts standards have been rolled out. Online modules can be used for 1 unit of recertification credit. Students are encouraged to develop district arts advocacy events. The Iowa Arts Advocacy Day at the Capitol will be in January 2019. Helen was elected to the EdTA Board and also was inducted into the EdTA Hall of Fame. Advocacy report [here](#). Helen also proposed asking Iowa Thespians for a 2019 advocacy budget of \$1500 for National Arts Advocacy Day, \$1000 for Democracy Works student essay contest,

\$1000 for Advocacy Leadership Network support, and \$500 for Iowa Alliance for the Arts (\$4000 total; approximately \$500 in new spending). Duranleau-Brennan moves to budget \$4000 for the advocacy position as outlined above, W. Myatt seconded; motion passed.

E. Chapter Director Report (Aaron & Leslie)

UNI is working on room requests and coordinating with Leslie and Aaron on final details. They are on top of our increased numbers (over 1000 delegates) and will help us work through those positive challenges. UNI's production manager is brand new to Festival and is working to make that transition as smooth as possible.

F. Alumni Board Report (Katie Savely)

The alumni board would like to combine an alumni event with the current Hall of Fame reception. In the future, this will hopefully become a fundraising event in addition to recognition. More information [here](#). The ITAA will actively pursue contact information from current seniors to enhance future membership and attendance. Katie will try to get a firm number by November 1, but we would like to cap attendance at 75 (combined hall of fame, troupe directors, and alumni). This event is open to all Thespian alumni. Hunter moved to accept the plan as offered with a deadline of November 1 and a cap of \$150 additional in expense and Stephens seconded; motion passed. The ITAA board is trying to finalize STO alums that are available to help at Festival in addition to Katie and Nick LaMaack.

II. 2018 Leadership Day

A. Review financial update (income and expenses)

\$757 profit on Leadership Day; full report [here](#).

B. Post-Mortem (what worked and what could be improved)

Some spaces weren't ideal; in the future a single building with defined rooms would be better. The paired presenter model made for stronger workshops than some in the past. South Tama is interested in hosting in 2019 which aides our mission of keeping it moving around the state.

C. Thank You Notes

JJ has sent thank you notes.

III. 2019 Junior Thespian Festival

A. Date

Saturday, March 30

B. Venue

Waukee Theatre Arts Center

IV. 2018 Iowa Thespian Festival

A. Review & finalize festival schedule ([here](#))

Open Jar added two workshop sessions (Friday at 4:00 and 5:00) and an audition session (8:00-11:00 Saturday) for their summer intensive; this is open to all students attending Festival. More information at <http://www.openjarinstitute.com>. We will NOT be paying them the \$50 workshop presenter fee.

B. Background Checks

Liz Hansen will coordinate this process for us.

C. Coordinator Reports:

1. Student Board

a. Saturday morning social time

Plans are being finalized for Shuttle Landing, including yoga, socialization time, pin a map, make a keychain, and paint moon rock.

b. Special projects

Each STO brought a themed gift basket for the silent auction. This is a major goal to drive income this year and should be promoted from the

podium and on social media. Broadway Cares is shifting to more of a marketplace model rather than an auction model, but will still send a few auction items. We would like to encourage schools to bring signed show posters, shirts, or playbills, and we will solicit these specifically from the mainstage shows. The STO will also be selling badge ribbons throughout the weekend. Pie an STO and T-shirt Grab will happen during Shuttle Landing. STOs will also staff the T-shirt Grab throughout the weekend.

The

breakdown of special projects is [here](#).

- c. Leadership Lunch plan
The STOs still need to determine who will be at the Leadership Lunch and fill in their overall schedule for the weekend.
2. Registration (Aaron)
 - a. School
Registration information [here](#) – we hit 1000 delegates!
 - b. Guest Artist
Information [here](#)
3. All-State Cabaret (Tom)
24 of 39 schools are represented - program information [here](#). All students and their directors have been sent voice parts and sheet music to memorize before the November 9 rehearsal. Liz Powers is working on the program and Aaron is working on the t-shirt [order](#). Current expenses are \$327.69 for music royalties. Upcoming expenses will be shirts (TBD), printing color programs (TBD) and staff stipends (3 x \$500)
4. Sponsors/Exhibitors (Liz King Powers)
We currently have six sponsors. The list is [here](#)
5. Individual Events (Nate)
Submitted from Nate: Right now, we're three adjudicators short of what we need. I'm looking for two more adjudicators for Solo Musical Theatre and one more adjudicator for technical events (lighting, sound, and scenic). If anyone at the meeting on Sunday has ideas of people who might fit this, would they be able to send me contact info so I can reach out? THANKS.
6. Mainstage & Studio Theatre (Tom)
Studio schedule and judges [here](#); scoring [instructions](#) and [rubric](#)
 - a. Stipends
Motion by Stephens to pay judges \$20/show, seconded by W. Myatt; motion passed. For 2019, we should increase the studio show fee from \$50 to \$60 in order to cover the cost of three judges.
7. Hall of Fame (Lynn)
From Lynn, "I respectfully submit Eric Lange as the 2018 Hall of Fame nominee. I will write a more formal essay for submission, but for now here are my notes on why he qualifies: Facilitated the transition from high school event venue to college campus; Organized college students to assist with the event- Purple Shirts." As currently written, Eric does not qualify for the Hall of Fame due to his lack of experience as a troupe director or individual adult member of EdTA. Discussion of how to appropriately recognize Eric for his service to Iowa Thespians. Aaron will reach out to Lynn to discuss options here.
8. Tech Challenge (Kate)
19 teams have registered. From Kate: Gifts from ETC are confirmed and will be mailed to Grinnell High School by November 6. I will follow up with Ellen this week to confirm that she has all the information she needs. Mark at UNI has confirmed that our needs for this year seem on par with previous years. I will follow up with him again this week to see if he has additional questions. Mike

says we haven't done award certificates in the past, but I think it would be a nice gesture to give a customized event certificate along with the ETC gifts. I think this will be approximately a dozen certificates. Will there be "award paper" available for these certificates, and is there a template I should use? I am happy to make my own template, but if you have a template you prefer to use for all Festival awards, I am happy to use that. I am still thinking I might try to make an Iowa Thespian red carpet photo backdrop. We'll see how much time/energy I have after Noises Off is done.

9. Hospitality Coordinator (Katie)

The plaque order is almost ready to go for mainstage, studio, and Michael Peitz. Director's gifts (20 Yeti cups, 20 totes, 20 lunchboxes) have been ordered. Lynn will coordinate flowers for Hall of Fame. Liz H. will assist with guest artist bags.
10. Workshops (Stacie)

From Stacie: I have sent out a confirmation to each workshop presenter, asking them to double-check all their workshop information. I will be sending a form asking for any additional needs (tables, chairs, whiteboard, etc.) Could you send me a list of reasonable requests to include in the form? I have started the Workshop Description document for the program, and will continue to update that as I receive confirmations. I will also create a Room List with designated needs from feedback from the form. As the rooms are assigned, you will be able to add those to the spreadsheet. I will also create a payment form for Michael so he can have those prepared before festival, and I plan to put them each in an envelope with a thank you letter.
11. Scholarship Auditions (Christina)

The spreadsheet for 33 applicants is [here](#). Adjudicators are Bill Myatt, Mary Fosse-Shaw, Randy Stone, Rick Anderson, Kristi Peck, and the EdTA rep.
12. State Thespian Officer Elections (Aaron)

We have 8 applicants. The selection committee will be the EdTA rep, ITO rep, the chapter directors, and the STO liaison. The STO liaison position is currently open; Helen can be on the selection committee if she is not needed as an IE judge - Aaron will confirm with Nate. Current STO's will provide feedback. Incoming STO names will be posted online Saturday morning and they will be introduced on the mainstage Saturday night. Discussion on how many candidates will be selected: we should choose the candidates who are most qualified without regard to a specific number.
13. Michael Peitz Leadership Award Nominees (Aaron)

The nominations are in the folder [here](#)
14. Communications (Liz King Powers)
 - a. Badges
Can be done as soon as the seating chart is complete
 - b. Website
STOs need to confirm or revise bio and photo this week and send it to Liz
 - c. Festival Program
Final info due to printer by November 1
 - d. Photography
Encourage delegates to use #IAThesFest18 to share photos that can be used in the final photo slideshow – we need more content
 - e. Ribbons
Anyone who has ribbons lying around (mainstage, IE, tech challenge, etc.) should bring them to Tom to count and sort.

A. Work Session Reports

1. Student Board

The student board cleaned up the script and are ready for rehearsal. They also prepped a tentative student schedule, discussed the Peitz award candidates, discussed setting up a video call on STO candidates, and decided on 9:15 am Saturday for posting the new STOs online.

2. Adult Board

Mike will buy a coin counting machine for use at Festival.

Tom is checking on a method for obtaining GB-PAC tickets for parents/guests.

B. Discussion and Voting on Motions

1. Michael Peitz Leadership Award

The 2018 recipient is Tracie Martinson from CR Jefferson

VI. Meeting Wrap-Up

A. Review final details for leadership day and Festival registration

MEETING ADJOURNED: 5:02 PM

UPCOMING BOARD MEETINGS:

- Thursday, November 8 (night before festival) – Country Inn and Suites; dinner at 5:30